

Hampton and Scotland School Readiness Council

Monday, May 14, 2012

Hampton Elementary School

Special Meeting Minutes

Attendance: Joy Becker, Paul Blackstone, Maryellen Donnelly, Mary Geragotelis, Gale Lockland, Leahbeth Scandura, Scott Sears, Geri White and Marsha Willhoit

Staff: Sandra Frizzell

1. **Call to order:** By Gale Lockland at 6:36 pm.
2. **Audience for citizens:** n/a
3. **Approval of April 24, 2012 meeting minutes:** Motion to approve meeting minutes was made by Leahbeth Scandura and seconded by Mary Geragotelis . There was no discussion. Motion passed unanimously. Paul Blackstone and Maryellen Donnelly abstained from voting.
4. **Acceptance of financial reports**
 - a. **Hampton** - Motion to accept Hampton's financial report was made by Maryellen Donnelly and seconded by Geri White. No discussion. Motion passed unanimously. No abstentions.
 - b. **Scotland** - Motion to accept Scotland's financial report was made by Scott Sears and seconded by Marsha Willhoit. No discussion. Motion passed unanimously. No abstentions.
5. **Program updates:** There was one correction on the Hampton Program Update - Under Professional Development, the first sentence should read: Chrissy Stone and Marsha Willhoit **will meet** with Debra Stipe on May 23rd to review the portfolios and go over progress towards NAEYC re-accreditation next spring.
6. **Grant/SDE update:** Geri White asked if the Grant Funding amounts reported are based on student numbers. Yes, there is a formula based on each registered child's choice of part day or full day.
7. **New Business**
 - a. **Tuition expenditures:** There were no additional tuition expenditures requested at this time.
 - b. **Approve 2012-2013 School Readiness Grant Application:** Motion to accept the 2012-2013 grant application as presented was made by Marsha Willhoit and seconded by Geri White. There was discussion about the total cost of the Hampton Pre-K program now that the BOE 2-day program was eliminated. There was an error on the start date in Hampton which Sandra will correct before submitting. The data program automatically eliminates the lead "0" in the zip code on the data sheets. Motion passed unanimously. There were no abstentions.
8. **Old Business**
 - a. **Update Strategic Plan:** Updates were made to pages 3, 4 and 5. See attached.
 - b. **Committee Updates**
 1. **Hampton Ad-Hoc Playscape** - Geri White informed the council that the Ad-Hoc Playscape committee has sent out the initial Capital Campaign letter and will send one out to all homes in town by the end of May.
 2. **School Readiness Brochure** - The brochure is ready for printing. If Sandra can obtain a copy, it was suggested that a copy be included in the SR grant application.
 3. **Communications** - Sandra Frizzell will contact both towns to update the School Readiness link on each town's website. Notices will be included in mailings to birth to five families.

9. Audience for citizen: n/a

10. Next meeting: To be determined by email in August 2012.

11. Adjournment: At 8:20 pm, Motion to adjourn made by Leahbeth Scandura and seconded by Paul Blackstone.
Motion passed unanimously. No abstentions.

Respectfully submitted,

Sandra Frizzell

Hampton and Scotland School Readiness Coordinator

These minutes are un-official until they are approved at the next regular meeting of the School Readiness Council